

**BYLAWS OF THE
KINGWOOD AG BOOSTER CLUB, INC.
KINGWOOD, TEXAS
(Amended and Revised 08/2025)**

**ARTICLE I
Name**

The name of this nonprofit organization shall be the "KINGWOOD AG BOOSTER CLUB, INCORPORATED (referred hereinafter as "KABC"). The place in this state where the principal office of the organization is to be located is P. O Box 6485 Kingwood, Texas 77325-6485; Harris County, Texas, USA.

**ARTICLE II
Purposes and Structure**

Section 1.

This organization is exclusively established for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The purpose of the KABC. is to provide support and encouragement to our Agricultural STUDENTS, assist the PROGRAM ADVISORS, raise funds to address needs of the program, provide funding for SCHOLARSHIPS for qualifying students according to the selection rules. The Organization is Non-Profit in perpetuity.

Section 2.

This organization shall be self-governing, self-supporting, non-commercial, non-sectarian, and shall seek neither to direct the administrative activities of the Humble Independent School District nor to control its policies.

Section 3.

No part of the net earnings of the nonprofit organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II, Purposes and Structure.

Section 4.

Notwithstanding any other provision of these articles, this organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

Section 5.

Upon dissolution of the organization or the winding up of its affairs, the assets of the organization shall be distributed exclusively to charitable organizations which would then qualify under the provisions of the Sections 501(c)(3) of the Internal Revenue Code and its regulations as they now

exist or as they may be amended.

Section 6.

The organization or members in their official capacities shall not, directly or indirectly, participate or intervene (in any way, including publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office, or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

Section 7.

The organization shall honor all policies of the Humble Independent School District (“Humble ISD”).

Section 8.

Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this organization.

ARTICLE III Membership

Section 1. Membership.

Membership in this organization is open to any person who is a parent and/or guardian, of any student enrolled in a vocational agricultural course offered by Humble Independent School District, attending Kingwood High School and who will uphold the policies of this organization and agree to its Bylaws. A maximum of one membership shall be granted to each family unit. Membership available within the Organization shall be established as ACTIVE as defined hereinafter by this article.

Section 2. Active Membership.

Active Membership shall be available to the PARENTS and/or GUARDIANS of any student enrolled in an agricultural course offered by Humble Independent School District at Kingwood High School, and any individual interested in supporting the success of the program or participants. Active Membership shall become members by paying the prescribed membership dues per family, per school year. Upon payment of such dues, a member shall be considered in good standing and be entitled to any and all rights and privileges of membership. Active Membership shall convey upon the holder full voting rights within the Organization. The membership year shall be July 1-June 30. This organization shall admit members at any time.

Section 3. Annual Dues.

Annual dues shall be assessed in such amounts as determined by the Executive Board in the amount of \$40.00 per family (*Amended July 2024*). Dues shall be payable at the beginning of the membership year, July 1-June 30. Payable via cash, check or electronic payment (i.e. Zelle, Stripe, Paypal).

Section 4. Sponsor

The sponsor of the KABC or an appropriate representative of Humble ISD Administration shall be ex-officio members on the Executive Board of the KABC. The sponsor or representative shall not

hold office or vote in the organizations but shall serve as consultants and advisors to the officers, approval of all events and projects to be considered, voted upon, support and/or sponsored by the organization. They shall act as liaisons with the school administration.

ARTICLE IV Meetings

Section 1. Regular Meetings.

Regular Meetings of the KABC shall be held at 6:30 O'CLOCK P.M. on the evening of the first Tuesday of each school year month. Regular Meetings shall begin in the month of August and continue through May.

Section 2. Special Meetings.

Special Meetings of the KABC may be called by or at the request of the President, or upon his/her refusal, by written request submitted to the First Vice President, and signed by fifty-one (51%) percent of the Active Members of the Organization. In such case, the First Vice President shall be authorized to call the Special meeting.

Section 3. Annual Meeting.

The Annual Meeting of the Organization shall be held on the first Tuesday in the month of April, or on such other date as the Organization may agree, for the purpose of electing Officers and for the transaction of such other business as may come before the meeting.

Section 4. Notice.

Notice of any special meeting shall be given at least two (2) days previously thereto by written or verbal notice communicated to each Active Member by the Secretary of the Organization. The attendance of an Active Member at a Special Meeting shall constitute a waiver of notice of such meeting. Neither the business to be transacted at, nor the purpose of, any meeting of the organization need be specified in the notice of such meeting.

Section 5. Quorum.

Except for action amending these BY-LAWS, a majority of the number of Active Members present at the meeting shall constitute a QUORUM for the purpose of transacting the business of the Organization. In those actions directed to amend the BY-LAWS of the Organization, a vote of fifty-one (51%) percent of the entire Active Members of the Organization shall be required.

Section 6. Manner of Acting.

The act of the majority of Active Members present at a meeting shall be the act of the Organization.

Section 7. Place of Meeting.

Meetings of the Organization may be held at any place designated in the notice of the meeting. If no designation is so made, meetings of the Organization shall be held at Kingwood High School, 2701 Kingwood Drive, Kingwood, Texas.

Section 8. Voting List.

The Secretary of the Organization shall prepare a list of Active Voting Members as of the date of the Regular, Special or Annual Meeting and make it available to the President should he need it to

complete action on any item before the Organization.

Section 9. Proxy Voting.

At all Regular, Special or Annual Meetings, A Spouse may cast the proxy vote of the other on any matter before the Organization. NO other proxy voting is authorized.

ARTICLE V Order of Business

Section 1. Order of Business.

The Order of Business at all meetings of the Organization shall, to the extent practicable, be as follows:

- 1) Call to Order;
- 2) Approval of, waiver of approval, Prior Meeting Minutes;
- 3) Report of the Treasurer of the Organization;
- 4) Report of Officers/Committees;
- 5) Receiving Motions and Resolutions;
- 6) Vote on Officers, Motions and Resolutions;
- 7) Any other Unfinished Business;
- 8) Any other New Business;
- 9) Report of the Ag. Advisors;
- 10) Adjournment.

Section 2. Conduct.

In all matters pertaining to conduct of the Organizations' meetings, including each orderly adjournment thereof, the procedures set forth in Roberts Rules of Order shall be followed. The First Vice President of the Organization shall act as parliamentarian.

Section 3. Summer Operations.

During the Schools' summer vacation term, the Organization having no scheduled meetings, a majority of the elected officers, acting as an EXECUTIVE COMMITTEE, is empowered to act for the organization to carry on its business. The Secretary of the organization shall record all actions and report them to the full membership at the next Regular Meeting.

ARTICLE VI Officers

Section 1. Service.

Any active member in good standing is eligible to serve on the Board of the KABC.

Section 2. Board Role.

The Board shall be the governing body of the organization and shall manage, control and direct the affairs and property of the organization.

Section 3. Expenses.

No board member shall receive compensation for any service he or she may render to the organization. Board members may be reimbursed for actual expenses incurred in the performance of

their duties.

Section 4. Number.

The Officers of the Organization shall be a President, First Vice President, Second Vice President, Secretary and Treasurer. Other officers may be created by the Board and voted on by the Active Membership, on an as-needed basis. All officers must be members in good standing.

Section 5. Election and Terms of Office.

Nominations for the Officers of the KABC shall occur prior to the ANNUAL MEETING in April, or on such other date as the Organization may agree. Active memberships will nominate officers to be elected in writing, either by electronic mail or electronic form, at least fourteen (14) days prior to the scheduled election. The list of candidates who may be interested in serving on the newly elected board for the next year will be provided to all active members.

The Officers of the KABC shall be elected at the ANNUAL MEETING of the Organization each year or by secret ballot. If an election occurs via secret ballot, the election is to be conducted no later than five (5) days prior to the ANNUAL MEETING. If the election of officers shall not be held at such meeting, such election shall be held on such other date as the Organization may agree.

Each Officer shall hold office until his/her successor shall have been duly elected and assumed the office for his/her term, or until his/her death or until he/she shall resign or shall have been removed in the matter hereinafter provided. Officers elect shall assume office at the "Installation of Officers" held at the Annual awards banquet.

Officers shall be elected annually for a one (1) year term of office and shall not serve more than two terms of office in any position or combination of positions in any four-year period.

Section 6. Removal.

Any Officer elected by the Active memberships may be removed by the Majority of the Active members of the Organization, when, in their judgment, the best interests of the Organization would be served thereby. Included for the Organizations consideration should be the attendance at meetings, sponsored events and activities. Officers may resign their position anytime they feel the necessity to do so.

Section 7. Qualifications.

Officers of the Organization shall be ACTIVE MEMBERS in good standing at the time of their election and during the term of their office.

Section 8. Vacancies.

A vacancy in any office because of death, resignation, removal, disqualification or otherwise, will be filled by the Vice President of the KABC. If there is no current Vice President or they decline, a special meeting may be called for the purpose of electing a President, or election at the next membership meeting. In the event of a vacancy in any other officer positions, the board will fill the vacancy by appointment through a majority vote.

Section 9. Authority.

No Officer or individual of the organization shall have the authority to, individually, commit the

organization to, or expend Organizational funds of more than \$500.00.

Section 10. President.

Subject to the ACTIVE MEMBERSHIP of the Organization, the President shall, in general, supervise and control all of the business and affairs of the Organization. He/She may sign, with the Treasurer or any other proper officer of the Organization thereunto authorized by the Organization, any checks, contracts, or instruments which the Membership or Executive Committee has authorized to be executed. In general, he/she shall perform all duties incident to the office of the President and such other duties as may be prescribed by the Membership of the Organization from time to time.

Section 11. First Vice President.

In the absence of the President, or in the event of his/her death, resignation or inability to act, the First Vice President shall perform the duties of the President, and, when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The First Vice President may sign with the Treasurer, or any other officer designated by the Organization to sign, any checks, contracts, or instruments which the Membership or the Executive Committee has authorized to be executed. The First Vice President shall assist the President in the conduct of meetings or other duties as from time to time may be assigned by the President or by the Organization and shall serve as an ex-officio member of all committees.

Section 12. Second Vice President.

The second Vice President shall assist the President in the fundraising activities of the Organization. He/she shall coordinate the activities of all fundraising committees and serve in the position of Chairman of all such committees. He/she shall ensure a timely and appropriate response to the financial needs of the organization. He/she shall be responsible for securing commitment from the business or private community in supporting the mission of the Organization.

Section 13. Secretary.

The Secretary shall attend all meetings of the Organization and record the proceedings of the meetings in a book (handwritten and/or electronic) to be kept for that purpose and shall perform like duties for the Executive Committee. He/she shall give or cause to be given notice of all meetings of the Organization and shall perform other duties incident to the office of the Secretary or as may be prescribed by the Membership or President of the Organization. The Secretary shall prepare a report of any actions taken by the Executive Committee, either between meetings or during Summer Vacation and report to the full Membership of the Organization at the next regular meeting, those actions. The Secretary shall further initiate or respond to all correspondence of the Organization in a timely manner.

Section 14. Treasurer.

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Organization; receive and give receipts for monies due and payable to the Organization from any source whatsoever and deposit all such monies in the name on the Organization in such banks, trust companies or other depositories as shall be selected in accordance with the directions of the Organization. Prepare timely reports to the Membership of all funds expended and the balances of all of the Organizations accounts. Prepare all checks payable to or for the operation of the Organization as may be directed by the Membership, President and/or First Vice President of the Organization. He/She shall perform all of the duties incident to the office of Treasurer and such other duties as

from time to time may be assigned to him/her by the Membership and/or the President.

Section 15. Historian.

The Historian is responsible for documenting the activities and achievements of the Organization throughout the year. This includes maintaining a photographic and/or written record of events, meetings, and student accomplishments. The Historian also manages the club's social media presence, ensuring timely and appropriate updates that promote engagement, celebrate successes, and support the club's mission. All content shared must reflect the values of the organization and adhere to school and district guidelines.

ARTICLE VII Contracts, Loans, Checks and Deposits

Section 1. Contracts.

The Membership of the Organization may authorize any Officer or Officers to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Organization and such authority may be general or confined to specific instances. The Executive Committee shall also be authorized enter into the same, subject to ratification of the Membership at the next regular meeting.

Section 2. Loans.

No loans shall be contracted on behalf of the Organization or shall be issued in its name unless authorized by a resolution of the Active Members at a regularly scheduled meeting of the Organization. The Executive Committee is expressly forbidden to enter into any form of loan indebtedness on behalf of the Organization, without first securing the approval and authority of the Membership.

Section 3. Checks, Drafts. Etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Organization, and for any amount, shall be signed by two (2) of the three (3) Officers of the Organization designated by these BYLAWS to so act.

Section 4. Deposits.

All funds of the Organization not otherwise employed shall be deposited, in a timely manner, to the credit of the Organization in such banks, trust companies or other depositories as the Active Membership may select.

ARTICLE VIII Scholarships

Section 1. Eligibility.

Scholarships are available to Senior Ag Students who meet the qualifications contained within the Scholarship Application hosted by the Humble ISD Education Foundation.

Section 2. Funding.

The KABC shall set aside a minimum of 25% and a maximum 50% (*Amended 8/2024*) of its net fund-raising proceeds for the purpose of funding Scholarships for qualified graduating Seniors. Net proceeds is defined as those funds received by the BOOSTER CLUB minus the costs of the fund

raising activities, and approved expenses and expenditures relating to the BOOSTER CLUB and/or KINGWOOD FFA. A separate scholarship savings/trust account shall be maintained with a balance no less than \$11,000.00. If available award amounts exceed authorized scholarships in any School year, the BOOSTER CLUB shall deposit those funds into the scholarship savings/trust account to fund additional scholarships in future years. Funds in this account may be used for no other purpose. Scholarships must be used within eighteen (18) months following the Recipients graduation from Kingwood High School.

Section 3. Selection.

A Selection Committee, to be named the Scholarship Awards Committee, shall be appointed by the Booster Club President. However, if in the year concerned, the Club President shall have a family member applying for award, the Committee shall be named by the First Vice President. The succession order shall be followed to other elected officers where any officer has a family member seeking award in the determination year. The Committee shall consist of an Officer of the Club, an Ag. Advisor and a Parent Member of the Ag. Booster Club. After being named by the Selection Committee, the Scholarship Awards Committee shall meet and (1) Review Scholarship applications, and (2) Interview all qualified applicants, and (3) select the number of recipients authorized. Announcement of the individuals selected shall be given to the Club President and Ag. Advisors, and shall not be released until the Awards Banquet.

ARTICLE IX DISOLUTION

Section 1.

Upon a fifty one (51%) percent vote by the Active Membership, this corporation may be dissolved.

Section 2.

Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation in then located, exclusively for such purposes or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

The above By-Laws of the **KINGWOOD AG BOOSTER CLUB** were reviewed and approved for the purpose of operation and organization by the Executive Board and Members on this ____ day of _____, **2025**.

Name: _____

Date: _____

Signature: _____

Title: _____

Name: _____

Date: _____

Signature: _____

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Date: _____

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